

FRIDAY HARBOR POWER SQUADRON  
May 2010 Executive Committee Meeting  
MINUTES  
Tuesday, May 04, 2010

Cdr. Carolyn Bowen called the meeting to Order at 1305 in the Conference Room of the Friday Harbor Library. In attendance were XO Marc Forlenza, SEO Travis Smith, AO Gary Parker, Treasurer Dan Watson, Secretary Penny Woodall, VSC Chair Burke Critchfield, Safety Officer Ed Ferro, Membership Chair John Towson, Membership Involvement Steve Percer, PBC Ann Einboden, Webmaster David Good, P/C Fred Bowen. A Quorum was present.

The Minutes of the Ex/Com Meeting for March 30, 2010 were approved as presented.

**Squadron Officer's Reports:**

XO – Marc Forlenza – deferred to Old Business.

SEO – Travis Smith

- . Seamanship Class with 10 students is in progress, P/C Marc Forlenza, AP, Instructor.
- . Partner In Command Seminar scheduled for May 17, SJIYC 1900-2100, Ann Einboden, AP, presenting with 4 currently signed up.
- . Coastal Navigation Seminar, June 14, SJIYC 1900-2100, P/C Travis Smith, SN, presenting.
- . Advanced Piloting will be offered this fall; 7 are signed up to date.
- . Piloting can be offered & scheduled prior to Advanced Piloting if an instructor & place can be firmed up.
- . Ann Einboden advised she contacted Skagit College for the fall ABC Class. Saturday's are currently available & *free*, so reserved September 18 & 25; two 4 hour classes from 0900-1300 and will book a 3<sup>rd</sup> Saturday for just the Navigation portion. Normally the ABC Class consists of six 2 hour classes. P/C Marc Forlenza will contact Carolyn Haugen for suggestions too.
- . Cdr. Carolyn Bowen to contact SJIYC Commodore, Jim Corenman & Club Manager, Gayle Rollins regarding posting flyers at the Club as well as sending out an e-mail to all Club members inviting them to sign up for any of the seminars &/or classes. Will also pass around sign up sheets at the Spring Picnic Saturday for the Partner In Command and Coastal Navigation Seminars.
- . District 16's Educational Seminar is scheduled for May 8 from 0900-1600 at John Wayne Marina in Sequim. D/Lt/C Travis Smith & P/C Marc Forlenza will attend.

AO – Gary Parker – deferred to Old Business.

Treasurer – Dan Watson

- . Checking account balance is \$3,885.52 and the Business Certificate \$2,613.75.
- . One invoice received as of May 1, hats for a few years (\$324) and John Towson advised 15 badges have been ordered for new members.

Secretary – Penny Woodall

- . Thanks to Jan Ferro for taking the great minutes at the last Ex/Com. Meeting.
- . Enjoyed last weekend at the Bailey's lovely condo on the beach at Westport. This was donated by the Bailey's for our Christmas Party auction. Thanks you "Toni & Bob"!

## Committee Reports:

### Membership Committee – John Towson

- . We have 15 new members this year and 2 transfers. Inductions will be made Saturday at our Spring Picnic for any new members attending.
- . Marine Guard Yacht Security, designed for the marine environment, is opening across the street from Downriggers. Brochures were passed out & we might consider them to speak at one of our meetings.

### Membership Involvement – Steve Percer

- . Spring Picnic, Saturday, May 8 on Turn Island. Reminder will be sent tomorrow. Remember to bring your PFD, dinnerware, food & a chair if you don't want to sit on a log. We'll meet up at 1100 in the Shipyard Cove Marina parking lot, 1063 Turn Pt. Rd. Gary Parker & I will coordinate with the Pintail to depart at 1130 & return at 1430.
- . Pig War at Port Browning, July 9-10. Cdr. Carolyn Bowen will get in contact with Brentwood Bay and get a flyer out soon with all pertinent information.
- . Nor'westing 2010 has 72 boats signed up & 3 on the waiting list. P/C Travis Smith & Steve Percer will continue to coordinate all activities with the Ports & Fair Grounds.

### VSC – Burke Critchfield

- . We now have 4 Inspectors with Ann Einboden and 2 more will be certified, for a total of 6. Thus far this year we've completed 35 inspections.

### Safety Officer – Ed Ferro

- . We're 3<sup>rd</sup> or 4<sup>th</sup> in the District now with 35 boat inspections. We've 180 decals & would like to use them all even though our goal is 160.
- . Carbon Monoxide Poisoning – make sure your detectors are working!

### Public Boating Chair – Ann Einboden

- . Topics covered in SEO report.

## Old Business:

### Cdr. - Carolyn Bowen

- . COW had 67 members & 2 guests from West Marine. Great meeting with many awards given to members & the Squadron. P/C Travis Smith suggested we consider a different venue next COW.

### P/C - Fred Bowen

- . Opening Day was wet but a fun parade on May 2<sup>nd</sup> with several Power Squadron members / boats receiving prizes.

### A/O - Gary Parker

- . Spring Picnic – Will bring the flags & PA system. Gary is coordinating with Steve Percer & will contact past A/O to review procedures.

### XO – Marc Forlenza

- . Flare Shoot on May 22 at 1300, Jackson Beach (no permit required). Tomorrow, May 5<sup>th</sup> at 1330 I will hold a 'planning' meeting at the Fire Department. The County Fire Department has asked to participate this year and West Marine is providing *free* hot dogs. Flyers will be posted around town; I'm submitting an ad for The Journal May 19 issue and notices for the S.J. Islander & library calendar of events section.

## P/C Fred Bowen

- . Predicted Log Contest on June 12. We have 11 boats signed up & a notice will be out announcing a meeting on May 21<sup>st</sup> at 1600 at the SJIYC. Burke Critchfield will be signing up “observers” and Jane Cable has the dinner organized & a clip & mail.

## P/C Travis Smith

- . D/16 Rendezvous June 25-27 at Poulsbo – expecting 200 people. A flyer with details will be out this month.
- . Pacific Mainland District Conference (PMD) – D/Lt/C Travis Smith will be representing the District in Vancouver May 28-29 at their annual COW.

## P/C Marc Forlenza

- . 4<sup>th</sup> of July Parade - permits have not been issued yet. We have 22 members signed up to march in the parade. Cdr. Bowen will check further about ordering T-shirts for marchers to wear with Capt. Ed logo on the front & FHPS on back. If we can order 40-60, we can sell the extras for other FHPS events, such as the Pig War & Nor’westing 2010. Ed Ferro & Marc are working on two types of banners & they can be used for future events. Another e-mail will be sent & will schedule one rehearsal.

## New Business:

### Webmaster David Good

- . DB 2000 Roster has been added to my job description. The data base must be kept current and it’s only as good as the accurate information you send me. National creates the roster and any changes you need to make must be sent to me via email, subject line: DB 2000 @ [webmaster@fridayharborpowersquadron.com](mailto:webmaster@fridayharborpowersquadron.com). Cdr. Bowen will give David National’s website that lists any new, pending, transfers or loss of members.
- . Cdr. Bowen also advised that the By-Laws should be posted on the squadron website.

### PBC Ann Einboden

- . Charge for school classroom – discussion covered in SEO report.

### Treasurer Dan Watson

- . Draft Budget for 2010-2011 was passed out and reviewed line by line. Motion was made to accept the draft budget by Ann Einboden & seconded by P/C Fred Bowen. A copy will be included in the minutes.
- . When submitting a receipt make sure you write what it was for on the invoice.

### Cdr. Carolyn Bowen

- . Fall Picnic – Gary Parker & Steve Percer to contact Lakedale Resort & see if September 2<sup>nd</sup> is available for our first meeting of the season.
- . Holiday Party, auction- would like to get more local businesses interested in donating quality items. Thought we could offer *free* advertising in Harbor Lights with their business cards, brochures or ad. P/C Fred Bowen suggested we name them “Squadron Supporters”.

## Other Business:

- . Harbor Lights articles due to David Good by May 24<sup>th</sup> for the June 1<sup>st</sup> publishing. We have to do 5 Harbor Lights a year instead of the 4 suggested at COW.
- . This will be the last Ex/Com Meeting until August 31<sup>st</sup>.

The meeting was adjourned at 1502.

Respectfully Submitted, Penny Woodall, Secretary

<b>FHPS BUDGET</b>				
	5/1/09-4/30/10	5/1/09-4/30/10	<b>5/1/10-4/30/11</b>	<b>NEW PERIOD</b>
	<b><u>PRIOR BUDGET</u></b>	<b><u>ACTUALS</u></b>	<b><u>NEW BUDGET</u></b>	<b><u>ACTUALS</u></b>
<b><u>INCOME:</u></b>				
Dues	\$2,300.00	\$2,436.35	\$2,400.00	
Education	\$400.00	\$88.26	\$300.00	
Store	\$300.00	\$390.00	\$500.00	
Interest	\$100.00	\$6.28	\$50.00	
Consignment	\$200.00	\$121.13	\$150.00	
Checking Excess	\$700.00	\$-00	\$1,000.00	
<b><u>Christmas Party:</u></b>				
Dinner	2,600.00	1,140.00	1,200.00	
Expenses	(1,700.00)	(1,059.95)	(1,200.00)	
Auction	<u>1,100.00</u>	<u>1,811.05</u>	<u>1,800.00</u>	
XMAS NET	\$2,000.00	\$1,891.10	\$1,800.00	\$-00
<b>NET INCOME</b>	<b>\$6,000.00</b>	<b>\$4,933.12</b>	<b>\$6,200.00</b>	<b>\$-00</b>
<b><u>EXPENSES:</u></b>				
Spec Educ & Safety	\$(500.00)	\$-00	\$(200.00)	
Advertising	\$(225.00)	\$244.56	\$(300.00)	
Bridge Travel	\$(1,000.00)	\$(1,152.39)	\$(1,000.00)	
Engrav NameTagsTroph	\$(200.00)	\$(282.10)	\$(250.00)	
Commander Coins	\$(275.00)	\$(550.00)	\$-00	
Computer&Software	\$(325.00)	\$(155.28)	\$(200.00)	
Fall Picnic	\$(150.00)	\$(63.85)	\$(100.00)	
Harbor Lights	\$(300.00)	\$(55.45)	\$(150.00)	
LifeJacket Project	\$(100.00)	\$-00	\$(100.00)	
Mem. Bereavement	\$(50.00)	\$-00	\$(50.00)	
Member Materials	\$(250.00)	\$(26.70)	\$(250.00)	
Miscellaneous	\$(200.00)	\$(418.14)	\$(375.00)	
Office Exp & Postage	\$(250.00)	\$(270.22)	\$(250.00)	
Pig War	\$(250.00)	\$589.52	\$(150.00)	
Rent-Grange	\$(625.00)	\$(525.00)	\$(625.00)	
Spring Picnic	\$(150.00)	\$(40.10)	\$(300.00)	
VSC	\$(200.00)	\$-00	\$(200.00)	
Website	\$(200.00)	\$-00	\$(150.00)	
<b><u>ChangeOfWatch:</u></b>				
Dinner Income	1,880.00	1,536.90	1,600.00	
Rent,BanquetPermit	(275.00)	(349.50)	(350.00)	
Catering Expense	(2,000.00)	(2,167.35)	(2,300.00)	
PrizesEngravTrophies	(155.00)	(276.65)	(300.00)	
Linens & Decorations	<u>(200.00)</u>	<u>(303.92)</u>	<u>(200.00)</u>	
COW Net	\$(750.00)	\$(1,560.52)	\$(1,550.00)	\$-00
<b>TOTAL EXPENSES</b>	<b>\$(6,000.00)</b>	<b>\$(4,265.67)</b>	<b>\$(6,200.00)</b>	<b>\$-00</b>
<b>INCOME &amp; EXPENSE NET</b>	<b>\$-00</b>	<b>\$667.45</b>	<b>\$-00</b>	<b>\$-00</b>