

**Executive Committee Meeting
Friday Harbor Power Squadron
03 October 2006**

Commander Ron Crenshaw called the meeting to order at 1310. Additional members present were: XO Marc Forlenza, AO Fred Bowen, Secretary Carolyn Bowen, Treasurer Dan Wittkopp, SEO Ann Einboden, P/C Travis Smith, Sammy Long, Burke Critchfield, John Kalbert, and John Towson. A quorum was present.

Minutes from the 5 September 2006 meeting were approved with the SEO's report amended to read: *"In order to expand the list of certified Squadron instructors so that there will be enough instructors for the increased number of seminars, we need to offer an Instructor Certification course for anyone interested. There is no rank requirement"*. This change has been made to the official minutes of record retained by the Secretary.

Reports

SEO – Ann Einboden. Education Report Attached. In addition to Ann's presentation of her report, additional notes were provided regarding the seminars. A seminar package is comprised of a materials book, laminated quick guide, CD, and a certificate. While we pay \$20 for each package, a discussion ensued regarding how we should charge for the seminars. It was suggested that perhaps we could charge our FHPS members \$20 and \$30 to the public. Marc has offered the use of a meeting room in the Tech Center to conduct the seminars at no charge and class size would have to remain small, hopefully 8 persons. We were all encouraged to take the Instructor Development course which probably will be offered in the January/February time frame. Ann also reminded us that the current Boat Smart Class has its final exam on October 10 and has encouraged officers to attend to meet and greet the participants following the exam.

XO - Marc Forlenza. Reported that he will be attending the D-16 Fall Council/Conference on October 13 and 14 and will be providing information to them on our "Flare Shoot" and Pig War activities. He also reported that in talking with Pete Betlem, that we had been the only squadron thus far to send information for the Civic Award. It was also noted by Marc that our storage area at the Grange had apparently been broken into recently and he is still evaluating what may be missing.

AO - Fred Bowen. Commented on the success of the Fall Picnic. Fred also advised on "guest speaker programs" currently in the works with Ann Einboden presenting recent changes to all educational programs and software programs benefit discounts at the October Meeting. Brian and Sasha Calvert will present their travels around Vancouver Island at the November meeting. In early 2007, new member potentials, Paul and Heidi Broward will present a program on the challenges they faced on a 15 year project totally restoring their 48 ft. trawler. Also planned will be a presentation by David Good on their Alaska 2006 adventures and electronics issues and, in the spring, we hope to have the US Customs agents inform us about any new developments.

Treasurer – Dan Wittkopp. Treasurer Report Attached. We currently have \$2,064.00 in the Operating Account and \$2,685.00 in the CD for a total cash balance of \$4,749.49. We received a check from Consignment Treasurers (Frank Penwell) for approximately \$50.00, Dan reminded us that this is a valuable avenue for us to raise income and we should include a blurb in "Harbor Lights" to encourage members to donate items to this organization. It is important to state what charity proceeds should go to. Donor needs to get # assigned to the item and charity, and then depending on what variable arrangements are made for percentage of sale going to that charity, we will receive funds from the sale.

Secretary – Carolyn Bowen. Carolyn reported that a one-page reminder for the upcoming October 11 meeting had been sent via email to all members and those members without emails (nine at this time) will be contacted by the telephone committee. Carolyn also inquired about an update to the Member Roster which as of this writing, has now been completed by Commander Crenshaw. Carolyn reported that the sale of caps has been slow with caps still in inventory. Perhaps members would have an interest in placing their order for individual items with the Captain Ed logo. Current catalogs of offerings will be made available at the General Meetings for this purpose.

VSC. Burke Critchfield has agreed to chair this committee but needs help. We will need to fill the position of Vessel Safety Officer. Rainer and Susan Eberhard have offered to help with VSCs.

Nominating Committee Chair. P/C Travis Smith, is currently seeking several more people to serve on the nominating committee (Burke Critchfield and John Kalbert have already agreed to help). Nominations for vacancies must be completed in time for the December General Meeting.

Membership Committee. New Chairman, John Kalbert, who has replaced Rich Grant, was warmly welcomed. P/C Travis Smith will provide mentoring to John to help bring him up to speed. Commander Crenshaw reviewed our current dues structure and notes that we need to verify by December 31st to National any changes in our Squadron dues schedule. Ron further stated that a \$25 one-time assessment will be levied by National for each member beginning with next dues assessment.

Member Involvement Committee. John Towson was welcomed. While this position has been built into our Bylaws, it is a newly staffed position. John's role will be that of ambassador to current and new members, urging their involvement and participation within the Squadron. John will be provided a CD to explain Squadron activities. John is hoping to provide to boaters "File of Life" packages that have been adapted for cruising and live-aboard boaters.

XMAS Party is being chaired by Dan and Pat Wittkopp with Bowens and Smiths serving on the committee. It was agreed that we would again reserve the Yacht Club for December 7th at a cost of \$250. Our members will work with members of the Yacht Club in a joint decorating effort.

Pig War committee members include Marc Forlenza and Fred Bowen as chairs with help from Denece Kost, Carolyn Bowen, Travis and Lizz Smith and Burke and Paula Critchfield.

Harbor Lights will begin its bi-monthly publication, skipping November, with the next edition in December, but meeting flyers will be emailed on the skipped months with phone committee calling those without email addresses.

Commander Ron Crenshaw reported that he is currently working on Merit Marks which are due by the middle of November to District. Ron has also completed our website update. The National evaluation begins the end of this month.

Under New Business:

- P/C Travis Smith proposed that we replace our current Squadron pennant with one that portrays the Captain Ed logo. Lizz Smith will create a sample pennant for members to review before submitting to District.
- John Kalbert emphasized the need for members to wear name badges to all functions and will order badges for those members who currently do not have them. Travis will contact Virgil Boyt for his most recent list as to where we left off with new member badges.
- Ann Einboden reported that in regards to our providing youth PFDs at the Port, that the Port already offers the use of PFDs but Marc advised that he is currently working with Steve Percer and that we will continue in our original efforts for donations of youth PFDs with program sponsorship by the FHPS with youth PFDs mounted on a board on the dock.
- Our next Ex/Com Meeting will be on Tues., October 31st with the General Meeting on Thurs., November 2nd. X/O Marc Forlenza will preside over these two meetings in the Commander's absence.

With no further new business, the meeting was adjourned at 1450.

Respectfully submitted

Carolyn Bowen
Secretary

Attachments (2)